

APPENDIX
REPRODUCIBLE FORMS

AEA Number 92 _____
Juvenile Home Facility Request for an Educational Program

TO BE COMPLETED BY JUVENILE HOME:

Iowa Code section 282.30(1) provides that, "An area education agency shall provide or make provision for an appropriate educational program for each child living in the following types of facilities located within its boundaries: (1) An approved or licensed shelter care home, as defined in section 232.2, subsection 34. (2) An approved juvenile detention home, as defined in section 232.2, subsection 32." "An area education agency shall not provide educational services to a facility...unless the facility makes a request for educational services to the area education agency by either of the following dates: (1) December 1 of the school year prior to the beginning of the school year for which the services are being requested or (2) Ninety days prior to the beginning of the time for which the services are being requested if the facility is a newly established facility." A juvenile home can only have an education program if that educational program is provided by the AEA pursuant to this section.

1. Name of Juvenile Home _____
Address of Home _____
Telephone Number _____

2. Type of Home (check one):
____ Juvenile Detention Home -- Iowa Code Section 232.2(32)
____ Juvenile Shelter Home -- Iowa Code Section 232.2(34)
Date of Approval or License _____
Capacity _____

3. Program requested for _____ school year.
Program to begin on _____

4. Name of AEA _____
Address of AEA _____

5. Date filed with AEA _____

6. Additional information that may assist the AEA in developing the educational program. (Use other side of page.)

Signature (Juvenile Home Official)

Position

Date

**Statement of Candidacy
For Election to the
Area Education Agency Board of Directors**

Area Education Agency Number 92 ___ ___
Director District Number ___

Director Qualifications: The member of the area education agency board to be elected at the director district convention may be a member of a local school district board of directors and shall be an elector and a resident of the director district, other than school district employees (273.8). A member of an area education agency board shall not serve on the board of directors of a merged area (206C.11).

I, _____, residing at
name

_____, _____,
street address town

Iowa ___ - ___ - ___ - ___ ,
zip code

swear or affirm that I am a qualified candidate to serve on an area education board of directors and am an elector and resident of the _____ School District and an elector and resident of the Director District Number.

Signature

State of Iowa

County of _____

Subscribed and sworn to (or affirmed) before me on _____, 200 ___
date

by _____.
name

signature of notarial officer

Notarial number _____

My commission expires _____

A candidate for election to the area education agency board shall file a statement of candidacy with the area education agency secretary at least ten (10) days prior to the date of the director district convention. The statement of candidacy shall include the candidate's name, address, and school district (273.8(2)).

Certificate of Resolution

Area Education Agency Number 92 __ __

Director District Number __

The Code does not prescribe a procedure if any board has less than a quorum in attendance at the director district convention in order to cast a ballot for director. This certified resolution is suggested.

We, the undersigned officers of the Board of Directors of the

School District, certify that the board adopted a resolution at a board meeting on

_____, 200 __, appointing

date

name

to serve as our delegate to the above named Director District Convention and Area Education

Agency, and appointing _____ to
serve as an

name

alternate delegate, both members of the board; the delegate to have full authority to cast the

weighted vote for the district director on behalf of our School Board. Certified this

_____ day of _____, 200 __.

Signature, President, Board of Directors

Signature, Secretary, Board of Directors

Sample Ballot

Area Education Agency Number 92 __ __
Director District Number __

I, _____, being authorized
by the _____
name

_____ School District Board of
Directors

of which I am a member, hereby cast the weighted vote of that board for

_____ as director of the above
named _____
name of candidate

director district and Area Education Agency, on this ____ day of _____,
200 __.

signature of board member

position on the board

For Use by the Canvass Committee

Weighted Vote _____

Certificate of Election

Area Education Agency Number 92 __ __
Director District __ Convention

We the undersigned appointed officials of the Director District Convention in the director district

and Area Education Agency named above, certify that

_____, a
resident of the

name

_____ School District and an elector and
resident of

the Director District, received a plurality of the votes cast at the Director District
Convention

held on _____, 200 __, at _____ o'clock, at a
location in

date

time

the _____ School District. Certified
on this

_____ day of _____, 200 __.

Signature, Chair, Director District Convention

Signature, Secretary, Director District Convention

REORGANIZATION OBJECTION PROCESS

The purpose of this publication is to familiarize the Area Education Agency and citizens of districts involved in a reorganization about the objection process.

Summary of Duties of the AEA for the Objection Process

In order to better understand the objection process, it is helpful to be able to fit the objection process into the petition method of reorganization procedures.

1. The petition, signed by twenty percent of the qualified electors, or four hundred electors, (whichever is the smaller number) is presented to the area education agency (AEA) administrator. Iowa Code section 275.12
2. Within 10 days after the petition is filed the AEA administrator sets a final date for filing objections, and that date may be no more than sixty days after the petition is filed. Objections Iowa Code section 275.14
 - Objections shall be filed in the office of the AEA administrator.
 - Objections shall be filed not later than twelve o'clock noon of the final day fixed for filing objections. This date is published in a newspaper, published within the territory described in the petition, as required by the Code.
 - Objections shall be in writing on the prescribed forms and shall be notarized.
 - Objections "...may be made by any person residing or owning land within the territory described in the petition, or who would be injuriously affected by the change petitioned for..."
 - There are two types of objection forms, and individuals may complete and file both types if appropriate.
 - i) Form #1 is to be filed by individuals requesting that the petition be dismissed and that no election on the proposed petition be held.
 - ii) Form #2 is to be filed by individuals objecting to the boundary line description presented in the reorganization petition. In most cases the objector is requesting the AEA board to set specific territory out of a reorganization proposal for later inclusion in another school district. Individuals should file this form if they approve of the reorganization proposal, but want the property to be in another district if the reorganization election passes; or, individuals may file this form if they disapprove of the reorganization proposal, but want the property to be in another district if the reorganization election passes. If the petition does not include all territory of an existing district, this form may be used for territory that was excluded from the petition.
3. The administrator sets a date for a hearing, and that date may be no more than ten days after the final date for filing objections. Iowa Code section 275.15
4. At the hearing, interested parties, both petitioners and objectors, may present evidence and arguments to the area education agency board.. Iowa Code section 275.15
5. Within ten days of the hearing, the AEA board shall:
 - a. Dismiss petition
 - b. Bring the petition as presented to an election
 - c. Modify the petition, which usually involves redrawing the boundary lines, and then bring the modified petition to an election. Iowa Code section 275.15
6. The board may continue the hearing for up to thirty days. Additional objections may be filed within five days of the original hearing. Iowa Code section 275.15
7. If the AEA board approves the petition for an election or modifies the petition and approves it for an election. The AEA administrator shall give written notice of the proposed date of the election to the county commissioner of the proposed school corporation which has the greatest taxable base. Iowa Code section 275.18 The special reorganization election must receive a majority yes vote in each district in order to pass. Iowa Code section 275.18 and 275.23A
8. If a successful election is held prior to November 30, the reorganization is effective the following July 1. The boards of the affected districts shall notify the Department of Education on or before January 1 of the successful election.

Subscribed and sworn to (or affirmed) before me on _____, 200 ____
date

by _____.
name

signature of notarial officer

Notarial number

My commission expires

Signature

State of Iowa

County of _____

Subscribed and sworn to (or affirmed) before me on _____, 200 ____
date

by _____.
name

signature of notarial officer

Notarial number

My commission expires
